

PRABHUDAYAL GUPTA & ASSOCIATES

Chartered Accountants

OFFICE ADDRESS: 723, DURGA COLONY, SANJEEVANI NAGAR
GARHA, JABALPUR (M.P) 480001



To,
Directorate,
Urban Administration & Development,
Shivaji Nagar, Bhopal.

We have audited the cash book and relevant records for the year 2019-20 of Nagar Parisad
= Tendukheda, Dist- Narsinghpur.

Preparation of financial statement is the responsibility of Organisation. Organisation is responsible for Making Receipts & Payment, Income & Expenditure and Balance Sheet and its accuracy and completeness. Our responsibility is to express our opinion on these financial statements based on our audit.

We conducted our audit in accordance with Auditing Standards generally accepted in India. Those Standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining on test basis, evidence supporting the amounts and disclosures used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

We believe that our audit provides a reasonable basis of our opinion and subject to our detailed observation in the enclosed annexure to this report and suspense amount is receipt & payment account, we report that-

In case of Receipt & Payment & Balance for the year ending 31st March 2020, it gives true and fair view of the cash balance.

For PRABHUDAYAL GUPTA & ASSOCIATES
CHARTERED ACCOUNTANTS



H Gupta

CA. HIMANSHU GUPTA
PARTNER
Membership No. 433900

UDIN: - 21433900AAAAAR1347

BD
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नगर परिषद तेन्दुखेडा
जिला नरसिंहपुर

[Signature]
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" AUDIT REPORT "

We have examined the books of accounts as on 31 March 2020, of

" NAGAR PARISAD " **TENDUKHEDA** **DIST-NARSINGHPUR.(M.P.)**

We have conducted the Audit on the Basis of Manual Records and Cash Books which are maintained on Single Entry System by the Nagar Parisad and provided to us for Audit. We completed our Audit on the Basis of Cash Books and Bank Statements and other records/documents as provided to us.

We have not physically verified any fixed asset, civil construction work and any other assets of the Nagar Parisad.

We have covered following departments/sections of Nagar Parisad and conducted audit in these Departments on the basis of records available there: - Accounts, Revenue,

We report the following observation/comments/discrepancies on the basis of scope of audit work provided to us :-

(1) Audit of Revenue :-

(a) We have examined the revenue receipts from various sources of Nagar Parisad of Tendukheda.

Auditor Comment :- We have examined the revenue receipts from receipt book and check whether it is properly entered in Cashier cash book, some totaling mistakes are there, After Our Remark the same has been rectified during the course of our audit.

(b) We have also examined the revenue receipts from the counter files of receipt books and verified that money received is duly deposited in respective bank accounts.

Auditor Comment :- We have examined the revenue receipts from counter files of receipts books of Property Tax, Water Tax, Rent & other sources of income. The entries of receipts are properly done in cashier cash book in the cases examined by us. While in some case 5% of total receipt of revenue of Nagar Palika was not deposited in time in sanchit nidhi account :-
NIL.



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(c) Delay beyond 2 working days shall be immediately brought to notice of Commissioner CMO

Auditor Comment :- Collection of Revenue is deposited within two days of Receipt. In some cases Revenue is not deposited in 2 working days :-

NIL

(d) Entries in Cash Book shall be verified.

Auditor Comments:- Entries of Revenue receipts shall be verified with Cashier Cash Book & Main Cash Book, all entries are recorded properly.

(e) The Auditor shall specifically mention in the report the revenue recovery against the quarterly and monthly targets.

Auditor Comments :- We do not find any documents regarding quarterly and monthly targets, no information regarding monthly & quarterly targets of revenue recovery is provided by the staff. As explained to us by the relevant staff that no monthly or quarterly targets was available at their level regarding recovery. Total Recovery during the period are given in following chart :-

TAX COLLECTION		
TAXES	F.Y. 2019-20	F.Y. 2018-19
Sampatti Kar	631870.00	301753.00
Samekit Kar	200332.00	178296.00
Shiksha Upkar	236057.00	113636.00
Nagriya Vikas Upkar	227458.00	109840.00
Shop Rent	355864.00	123888.00
Water Tax	1043170.00	1191678.00
Dainik Bazar/AsthalDha kal Fees/Sabji Bazar	399010.00	406445.00
Total	3093761.00	2425536.00

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Recovery of Taxes are very low. Copy of Sheet Signed by CMO is also Attached.

(f) The auditor shall verify the interest income from FDR's and verify that interest income is duly accounted for in cash book.

Auditor Comment:- No FDR details received from Nagar Parisad.

(g) The cases where the investment are made on lesser interest rates shall be brought to the notice of the Commissioner/CMO.

Auditor Comment:- No Such cases found.

2. Audit of Expenditure.-

(a) We have examined the vouchers under all the schemes.

Auditor Comment:- We have examined the vouchers under all the schemes, vouchers are properly filled and duly accounted in books

(b) We have also check the entries in cash book and verifying them from relevant vouchers.

Auditor Comment :- We have check the entries of expenditure in cash book with relevant vouchers, entry was properly recorded in cash book. but some vouchers are not available while vouching or some difference is amount paid & bill amount:-.

Signatures Of Accountant in some Pages of Cash Book is Not Found.

(c) Auditor shall checked monthly balances of the cash book.

Auditor Comment:- We have totalled the monthly balances of cash book, some mistake was found some incorrect total and inform the accountant to rectified .



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(d) Auditor shall verify that the expenditure for a particular scheme is limited to the funds allocated for the particular scheme any over payment shall be brought to the notice of the Commissioner/CMO.

Auditor Comment :- We have verified that the payment vouchers due to large number of transaction & no proper ledger is maintained & no proper information regarding nature of grant, so it is very difficult for us to verify whether the fund is being utilised under the proper scheme or not.

(e) Auditor shall have to verify that the expenditure is accordance with the guidelines, directives, acts and rules issued by the Government of India/State Government.

Auditor Comment :- Payment was made by nagar Parisad after proper sanction by CMO. All Vouchers are properly signed & passed by CMO. While in some cases seal & sign of Authority is not found which was noted above.

(f) During the audit financial propriety shall also be checked. All the expenditure shall be supported by financial and administrative sanction accorded by competent authority and shall be limited to the administrative and financial limits of the sanctioning authority.

Auditor Comment:- During the course of our audit we have observed that all expenditure is supported by financial and administrative sanction and shall be within the limit of sanction authority.

(g) All the cases where appropriate sanction have not been obtained shall be reported and compliance of audit observation shall be ensured during the audit. Non compliance of audit paras shall be brought to the notice of Commissioner/CMO.

Auditor Comment:- As Verified by us all payment vouchers are properly signed & passed by the CMO, While in some vouchers President, CMO, Accountant signature was not found & informed.(Noted Above)

(h) The auditor shall be responsible for responsible for verification of scheme wise project wise utilization certificate (UCs).US's shall be tallied with the income & expenditure records and creation of Fixed Assets.

Auditor Comments:- Some Utilization Certificate issued during the year 2019-20 as informed by the authority.



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3. Audit of Book Keeping.

(a) Auditor have to examined the all the books of accounts as well as stores, we have also examined that all the books of accounts and stores are maintained as per Accounting Rules applicable to Urban Local Bodies.

Auditor Comment :- We have verified all the books of accounts as well as stores are maintained as per rule applicable to Urban Local Bodies in Single entry system and cash method of accounting. As Single entry system is followed in Nagar Parisad therefore ledger was not maintained, as single entry system is followed by Nagar Parisad entries of expenses payable and Accrued interest is not made in books of accounts and entry was made. Following are some points being noted down while doing Audit work:-

1. Store Register is not maintained.
2. Stock register is not maintained by the Parisad.
3. Register of Fixed Assets is not maintained by the Parisad.
4. Double entry accounting is not done in Nagar Parisad.
5. TDS Deducted by the Parisad and deposited at bank via challan but in some cases interest on TDS amount paid as informed by the accountant.
6. We have checked the Income & Expenditure account of Nagar Parisad made by accountants for the year 2019-20 on the cash basis & Vouchers provided to us.
7. During the distribution of Stores items, no detail regarding to whom it was given is not maintained at Nagar Parisad.
8. Some of GST Return of Nagar Parisad was not filed on time Penalty was paid of due to late filing of GST Return.

b) Auditor shall verify the advance register and see that all the advances are timely recovered according to the conditions outstanding advances. All the cases of non recovery shall be specifically mention in audit report.

Auditor Comment :- As explained to us by the authority that no advances are given by nagarparihad, therefore no register is being maintained.



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(c) Bank reconciliation statement (BRS) shall be verified from the records of ULB and the bank concerned.

Auditor Comments:- Bank reconciliation statement for the period of 2019-20 (As of 31st March 2020) is made not made by Nagan Parisad.

(d) Auditor have to verify the entries in the Grant register. The receipts and payments of grants shall be duly verified from the entries in the cash book.

Auditor Comments:- Grant register is being maintained by the Authority.

(e) The Auditor shall verify the fixed assets register from other records and discrepancies shall be brought to the notice of Commissioner/CMO.

Auditor Comments:- Fixed Assets Register of Nagar Parisad is not maintained properly.

(f) The auditor shall reconcile the accounts of receipts and payments especially for projects funds.

Auditor Comments:- We have prepared the receipts & payments of separate Bank wise accounts & BRS is not made but All Entries were found only difference in paisa was exist in opening bank balance and also in closing of bank balance.

4. Audit of FDR.

(a) The auditor shall verify the all Fixed deposits and Term deposits Deposit Receipts.

Auditor Comments:- No FDR was running during the year 2019-20 of Nagar Parisad.

(b) It shall be ensured that proper records of FDR's are maintained and renewal are timely done .

Auditor Comments:- No. FDR found

(c) The cases where FDR's /TDR's are kept at low rate of interest than the prevailing rate, shall be immediately brought to the notice of Commissioner/CMO.

Auditor Comments:- NIL, Since no FDR found the point is not applicable.

(d) Interest earned on FDR/TDR shall be verified from entries in the cash book.

Auditor Comments:- Entries of FDR is not made in books of account, Since no FDR found.

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5. Audit of Tenders/Bids :-

(a) Auditor have to check all the tender /bids invited by the ULB's & check the competitive tendering procedure are followed for all bids.

Auditor Comments:- We have checked the tender procedures and there documents, as proper advertisement is given in newspaper for tendering process, while in some tender-tender application form in not properly filled up by applicants, Also details of bank guarantee was not found in Tender Register.

(b) Auditor shall verify the receipts of tender fee/bid processing fee/performance guarantee both during the construction and maintenance period.

Auditor Comments:- We have check the tender form fees received from tender documents sale which is properly entered in cash book.

(c) The bank guarantees, if received in lieu of bid processing fee/performance guarantee shall be verified from the issuing banks.

Auditor Comments:- We have check the tender process during the year all BG & FDR are verified by us.

(d) The condition of BG's shall also be verified any BG with any such condition which is against the interest of ULB shall be verified and brought to the notice of Commissioner/CMO.

Auditor Comments :-Both the Bank Guarantee & FDR is Expired .

e) The cases of extension of BG's shall be brought to the notice of Comissioner/CMO. Proper guidance to extend the BG's shall also be given to ULB's

Auditor Comments :-BG & FDR which is expired are renewed by the contractor

(f) The contract closures shall also be verified by the auditor.

Auditor Comments :-The contract which was completed is also checked by us.

6. Audit of Grants and Loans :-

(a) Auditor have to check the grant received by the Central Government and its Utilization.

Auditor Comments:- We have checked the Grant received from Central/State Government and is properly entered in cash book with there respective heads but grant letter is not found

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In Nagar Palika, So that will we are unable to check whether the grant received and recorded in cash book are related to that particular head.

(b) Auditor shall perform audit of loans provided for physical infrastructure and its utilization. During this audit the auditor shall specifically comment in the revenue mechanism i.e whether the assets created out of the loans has generated the desired revenue or not. He shall also comment on the possible reasons for non generation of revenue.

Auditor Comments:- No Loans were taken by Nagar Parishad.

(c) Auditor shall check specifically point out any diversion of funds from capital receipts/grants/loans to revenue expenditure.

Auditor Comments:- We are unable to check the diversion of Capital Receipts/Grants/Loans to Capital expenditure in main cash book as no separate Ledger or separate register is maintained for fund received in main cash book, as fund from revenue and fund from Government grant are both added in cash book so we cannot verify whether the fund is being utilized for Capital Expenditure or Revenue Expenditure.

Any Other Observation For Improving the system can be initiated by the department to make it more efficient :-

- Bank Reconciliation should be made monthly.
- Vouchers should be filled date wise on daily basis.
- Entry of revenue recovery should be made on daily basis & Deposited daily.
- Any Change in Date of Revenue Receipt book shall be immediately reported to CMO.
- Tender Documents should be properly checked.
- Ledger should be made Head wise so that, there is proper allocation of Grants Utilization.
- TDS Return is also filed within due date. & TDS is not deducted properly as per IT Act.
- Gst Return Should be filed timely.
- Store Register, Stock Register & Fixed Assets Register is to maintained properly by the Nagar Palika. Proper Detail of Store/Stock item received/Issued and signature of Authorized person who is issuing & name and signature of person who is receiving must be entered in register.

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► Some Tender file not provided during Audit. As inform to us some tender document file are at Jabalpur.

For PRABHUDAYAL GUPTA & ASSOCIATES
CHARTERED ACCOUNTANTS



Place:- JABALPUR.
Date:-27/12/2020

H. Gupta

HIMANSHU GUPTA
Partner
Membership No.- 433900
FRN No- 020088C

UDIN: 21433900AAAAAR1347

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Revised Abstract Sheet for reporting on Audit Paras for Financial Year 2019-20

Annexure - C

Name of ULB: TENDUKHEDA

Name of Auditor: BHUPESH CHOUBEY & CO., BHUPESH CHOUBEY (PARTNER)

Sr. No.	Parameters	Description			Observation in Brief	Suggestions
1	Audit of Revenue					
	राजस्व कर वसूली	Receipts in Rs.				
		Year 2019-20	Year 2018-19	% of Growth		
(i)	संपत्तिकर	631870.00	301753.00	109.34 %	Collections are increasing	Need to organize camps for revenue collections
(ii)	समेकित कर	200332.00	178296.00	12.36%	Collections are increasing but not upto the mark	Need to organize camps and educate the people for revenue collections
(iii)	नगरीय विकास उपकर	227458.00	109840.00	107.08%	Collections are increasing but not upto the mark	Improve revenue recovery
(iv)	शिक्षा उपकर	236057.00	113636.00	100.73%	Collections are increasing but not upto the mark	Improve revenue recovery
	कुल योग	1295717.00	703525.00			
	गैर राजस्व वसूली					

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(i)	दुकान किराया	355864.00	123888.00	187.24%	Collections are increasing but not upto the mark	Improve Revenue Recovery
(ii)	जलकर	1043170.00	11,91,678.00	-12.46%	Collections are decreasing need to focus in collection	Improve Revenue Recovery
(iii)	ठोस अपशिष्ट प्रबंधन	0.00	0.00			
(iv)	अन्य कर/शुल्क	5167330.00	5006992.00			
	कुल योग	6566364.00	6322558.00			
	महा योग	7862081.00	7026083.00			



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Audit of Expenditure	All Expenses of Nagar Paris is checked by us	All Expenditure vouchers are checked & Found in File	Detailed observations of Expenditure is Given in Point no.02 of Audit Report
Audit of Book Keeping	We have checked Cash Book & Bank Statement	Accounting is not done in Double entry sytem that why it is very difficult to make receipts & Payments. S tore Register , Stock Register & Fixed Assets Register is not maintained by Nagar	Obseration on Book Keeping is Given in Point no.03 of Audit Report
4 Audit of FDR	No FDR initiated during the F.Y.		
5 Audit of Tenders/Bid s	Tender Procedures are properly followed by Nagar PalikaPalika		Obseration on Tenders/Bids is Given in Point no.05 of Audit Report
6 Audit of Grants & Loans	All Govt grants are entered in Cash Book, No Loans is taken by Nagar PalikaPalika	No Grant Letter is found in Nagar Palika , so we cant justify that this particular grant is for	Obseration on Grants & Loans is Given in Point no.06 of Audit Report

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		this head	
a) Percentage of Revenue Expenditure (Establishment, Salary, Operations, & Maintenances) with respect to revenue receipts (Tax and Non Tax) excluding octroi, Entry Tax, Stamp Duty, and other Grants etc.	As revenue & Capital Expenditure are not bifurcated so we are unable to provide the details		
b) Percentage of Capital Expenditure with respect to Total Expenditure	As the Revenue & Capital Expenditures are not bifurcated in the books by the managements we are unable to provide the details.		
Whether all the temporary advances have been fully recovered or not.	Details not Maintained by the Management.		
Whether the Bank Reconciliation Statements have been regularly prepared.	No Not Prepared on regular basis.	rounding of rs. difference found in Bank Balances (As per bank statements) and Bank Balamce As per book)	



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FOR, PRABHUDAYAL GUPTA & ASSOCIATES
CHARTERED ACCOUNTANTS



Signature

CA. HIMANSHU GUPTA
Partner
Membership No.- 433900
FRN No-020088C

Place:- JABALPUR.
Date:- 27/12/2020

Signature मुख्य नगर पालिका अधिकारी
मु.लि./लेखापाल नगर परिषद तेन्दूखेड़ा
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जिला-नरसिंहपुर

नगर परिषद् तेन्दूखेड़ा जिला नरसिंहपुर (मध्य प्रदेश)
प्राप्ति भुगतान पत्रक ३१ मार्च २०२० को समाप्त होने वाले वित्तीय वर्ष हेतु

आय	राशि	व्यय	राशि
प्रारंभिक शेष Opening Balance (As per Schedule-IX)	10,59,16,894.00	By सामान्य प्रशासन और संग्रहण प्रभार General Administration & Collection Exps. (As per Schedule-IV)	1,46,44,588.00
राजस्व कर से प्राप्तियां Municipal Taxes Received (As per Schedule-I)	12,95,717.00	By सार्वजनिक सुरक्षा General Public Safety (As per Schedule-V)	57,91,881.00
कर शुल्क व अन्य प्राप्तियां Taxes, Duties & other Receipts (As per schedule-II)	65,66,364.00	By जन स्वस्थ एवं सुविधाएं Public Health & Facilitation Exp. (As per Schedule-VI)	50,16,191.00
अनुदान व अंशदान प्राप्तियां Grant & Contribution Receipts (As per Schedule-III)	4,12,98,629.00	By लोक निर्माण Public Work Department (As per Schedule-VII)	6,06,13,344.00
		By अन्य व्यय एवं भुगतान (As per Schedule-VIII)	74,37,141.00
		By अंतिम शेष Closing Balance (As per Schedule-IX)	6,15,74,459.00
TOTAL	15,50,77,604.00	TOTAL	15,50,77,604.00

For
Chief Municipal Officer

For

As per our Report of even date annexed
PRABHUDAYAL GUPTA & ASSOCIATES
CHARTERED ACCOUNTANTS

27-12-2020
JABALPUR



(CA. HIMANSHU GUPTA)
Membership No.# 433900
Partner
UDIN: 21433900AAAAAR1347

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नगर परिषद् तेन्दूखेड़ा
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मुख्य नगर पालिका अधिकारी
नगर परिषद् तेन्दूखेड़ा
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RECEIPTS FROM BASIC MUNICIPAL TAX

Sl. NO.	PARTICULARS	AMOUNTS
1	Property Tax	631,870.00
2	Consolidated Tax	200,332.00
3	Education Cess	236,057.00
4	City Development	227,458.00
	Grand Total	1,295,717.00

RECEIPTS FROM OTHER TAXES & DUTIES

Sl. NO.	PARTICULARS	AMOUNTS
1	Water Tax	1,043,170.00
2	Building & shop Rent	355,864.00
3	GST	50,121.00
4	Cess	1,198.00
5	Temporary Intervention	228,010.00
6	Daily Market	57,210.00
7	Card Fees	885.00
8	Application Fees	12,126.00
9	Registration Fees of Animal	122,130.00
10	Animal Market Development	17,900.00
11	Market Fees	399,010.00
12	Water Connection Fees	313,000.00
13	Advance Water Tax	82,040.00
14	Individual Toilets Contribution	8,356.00
15	Right To Informaon	32.00
16	Building Nomination Fees	77,450.00
17	License	9,900.00
18	Shop Auction	599,250.00
19	Water Connection Fees	200.00
20	Certificate Fees	2,885.00
21	Water Disconnection Fees	600.00
22	Lok Sabh Election Permission	1,024.00
23	Vehicle Fees	6,000.00
24	Permission Fees	34,400.00
25	Vaccum Machine Rent	6,600.00
26	Audit Objection Fees	327,593.00
27	Tender Form	30,000.00
28	Buildings	12,600.00
29	Tanker Charge	12,300.00
30	Trust Funds	7,000.00
31	A. B. Pass Aayukt	37,669.00
32	Interest	2,350,847.00
33	Other	358,994.00
	Grand Total	6,566,364.00



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नगर परिषद् तेन्दुखेड़ा
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GRANT & CONTRIBUTION

Sl. NO.	PARTICULARS	AMOUNTS
1	विधायक निधि	
2	विशेष निधि	
3	14 वित्त	
4	युगी शक्तिपूर्ति	250,000.00
5	भूकंप	5,000,000.00
6	राज वित्त आयोग	11,372,000.00
7	राज्य भूकंप	14,264,362.00
8	राज्य वित्त	3,079,000.00
9	स्वच्छ भारत मिशन वाहन क्रय	2,408,000.00
10	राज्य योजना	809,000.00
11	भ्रम विभाग	1,399,000.00
12	श्रम विभाग	1,200,000.00
13	मृदांक शुल्क	7,010.00
	राज्य वापिस	231,635.00
	अन्य	56,590.00
	Grand Total	1,222,032.00
		41,298,629.00

Schedule- IV

GENERAL ADMINISTRATION & COLLECTION CHARGE

Sl. NO.	PARTICULARS	AMOUNTS
1	कर्मचारी वेतन	
2	अस्थायी कर्मचारी वेतन	7,837,294.00
3	अध्यक्ष/पार्षद मानदेय	3,930,768.00
4	मजदूरी भुगतान	274,989.00
5	कर्मचारी भविष्यनिधि	2,206,081.00
6	सी.ए. भुगतान	271,406.00
	C.A. Payment	124,050.00
	Grand Total	14,644,588.00

Schedule- V

GENERAL PUBLIC SAFETY

Sl. NO.	PARTICULARS	AMOUNTS
1	विद्युत बिल भुगतान	3,908,122.00
2	विद्युत सामग्री	1,883,759.00
	Grand Total	5,791,881.00

Schedule- VI

PUBLIC HEALTH & FACILITATION EXPENSE

Sl. NO.	PARTICULARS	AMOUNTS
1	अनुग्रह सहायता	1,050,000.00
2	अन्त्येष्टी अग्रिम	170,000.00
3	प्याऊ	54,845.00
4	साफाई / स्वच्छता सामग्री	1,839,271.00
5	जलप्रदाय नगरपालिका / सामग्री	145,429.00
6	कार्यक्रम / राष्ट्रीय पर्व	269,585.00
7	स्वच्छ सर्वेक्षण	50,292.00
8	हाई मास्क	1,436,769.00
	Grand Total	5,016,191.00



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PUBLIC WORK DEPARTMENT

SI. NO.	PARTICULARS	AMOUNTS
1	गार्डन कुर्सी क्रय	
2	शॉपिंग कॉम्प्लेक्स	Garden Chairs Expense
3	त्यागशास्त्रा निर्माण	Shopping Complex
4	निर्माण कार्य	Gym Construction
5	सी सी सड़क	Construction work
6	उड्डू डी एस सड़क	C.C Road
7	पार्क रीनोवेटिंग	W.B.M. Road
8	यू आई डी एस एस एम टी	Park Renovation
9	आर्कटेक भुगतान	U.I.D.S.S.M.T.
10	प्रधान मंत्री आवास	Arctech Payment
11	आर सी सी माली	Pradhan Matri Awas Yojna
12	मुरम	R.C.C. nall
	Grand Total	Murram Purchase
		426,776.00
		60,613,344.00

OTHER EXPENSE & PAYMENT

SI. NO.	PARTICULARS	AMOUNTS
1	यात्रा भत्ता	Travelling Allowance
2	अग्रिम भुगतान	Advance Payment
3	टी डी एस	TDS
4	जी एस टी	GST
5	मजदूर कल्याण	Labour Welfare
6	रायल्टी	Royalty
7	वृत्तिकर	Professional Tax
8	दूरभाष देयक भुगतान	Telephone Expense
9	सूचना प्रकाशन/समाचार पत्र	Newspapper Expense
10	कम्प्यूटर मरम्मत	Computer Repair Expense
11	सी सी टी वी क्रय	CCTV Purchase
12	डिजिटल सिग्नेचर	DSC Expense
13	कार्यालय रखरखाव/मरम्मत /सामग्री	Office Maintenece
14	चेक वापिस	Cheque Return
15	वेबसाईट निर्माण	Website Development Expense
16	वाहन क्रय	Vehicle Purchase
17	स्काई लिफ्ट क्रय	SkyLift Purchase
18	साईकिल रिक्सा	Cycle Expense
19	रेम्प निर्माण	Remp Development
20	तार/जाली क्रय	Wire Purchase
21	जे सी बी	JCB Expense
22	अमानत राशि वापिस	Turs fund Return
23	कम्प्यूटर/लेपटॉप क्रय	Computwer/Laptop Purchase
24	स्टेशनरी	Stationay Expense
25	फ्लेक्स	Flex Expense
26	भूमि पूजन पत्थर	Bhoomi pujan
27	मशीन क्रय	Machine Purchase
28	डीजल क्रय	diesel Expense
29	वाहन मरम्मत	Vehicle Repalre
30	वाहन किराया	Frieght
31	बैंक द्वारा कटौती	Bank Charges
32	अन्य	Others
33	निर्वाचन	Nirvachan
	Grand Total	7,437,141.00



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BANK BALANCES

S.No.	A/c Number	Bank Name	As on 01-04-2019	As on 31-03-2020
1	663010031183	Jila Sahakari Kendriya Bank		
2	100113837	Punjab Nation Bank	6,340,927.00	7,670,924.00
3	100120428	Punjab Nation Bank	6,284,816.00	3,200,913.00
4	100128848	Punjab Nation Bank	2,492,506.00	2,492,389.00
5	100129315	Punjab Nation Bank	24,170,431.00	3,302,006.00
6	50382546701	Allahabad Bank	12,719,061.00	620,059.00
7	50425391964	Allahabad Bank	2,679,501.00	2,774,785.00
8	31046552889	State Bank Of India	561,723.00	1,993,717.00
9	1030034914	Kshetriya Madhya Pradesh Gramin Bank	36,897,751.00	18,940,310.00
10	3090471450	Central Bank of India	12,037,801.00	12,627,916.00
11	3144872885	Central Bank of India	21,192.00	21,913.00
12	101001070	Canara Bank	1,711,185.00	1,673,121.00
				6,256,406.00
			105,916,894.00	61,574,459.00



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BANK RECONCILIATION STATEMENT

Balance as on 31.03.2020					
S No.	A/c Number	Bank Name	As per Bank	As per Cash Book	Round off Difference
1	663010031183	Jila Sahakari Kendriya Bank	7,670,923.90	7,670,924.00	(0.10)
2	100113837	Punjab Nation Bank	3,200,913.40	3,200,913.00	0.40
3	100120428	Punjab Nation Bank	2,492,388.89	2,492,389.00	(0.11)
4	100128848	Punjab Nation Bank	3,302,005.70	3,302,006.00	(0.30)
5	100129315	Punjab Nation Bank	620,059.64	620,059.00	0.64
6	50382546701	Allahabad Bank	2,774,785.03	2,774,785.00	0.03
7	50425391964	Allahabad Bank	1,993,717.03	1,993,717.00	0.03
8	31046552889	State Bank Of India	18,940,310.50	18,940,310.00	0.50
9	1030034914	Kshetriya Madhya Pradesh Gramin Bank	12,627,915.87	12,627,916.00	(0.13)
10	3090471450	Central Bank of India	21,912.80	21,913.00	(0.20)
11	3144872885	Central Bank of India	1,673,121.45	1,673,121.00	0.45
12	101001070	Canara Bank	6,256,406.00	6,256,406.00	-
			61,574,460.21	61,574,459.00	1.21



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